

**Implementation and Migration Plan**

**Project XXXX  
Client YYYY**

<<Note: This document provides a generic template. It may require tailoring to suit a specific client and project situation.>>

**Table of Contents**

[1](#_heading=h.qsh70q) Purpose of this Document 3

[2](#_heading=h.3as4poj) Implementation and Migration Strategy 4

[3](#_heading=h.1t3h5sf) Interaction with Other Management Frameworks 5

[4](#_heading=h.26in1rg) Project Charters 6

[5](#_heading=h.1y810tw) Implementation Plan 7

**Document Information**

| **Project Name:** | Project XXX | | |
| --- | --- | --- | --- |
| **Prepared By:** |  | **Document Version No:** | 0.1 |
| **Title:** | Implementation and Migration Plan | **Document Version Date:** |  |
| **Reviewed By:** |  | **Review Date:** |  |

**Distribution List**

| **From** | **Date** | **Phone/Fax/Email** |
| --- | --- | --- |
|  |  |  |
|  |  |  |

| **To** | **Action\*** | **Due Date** | **Phone/Fax/Email** |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

\* Action Types: Approve, Review, Inform, File, Action Required, Attend Meeting, Other (please specify)

**Document Version History**

| **Version Number** | **Version Date** | **Revised By** | **Description** | **Filename** |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |

# **Purpose of this Document**

<<The Implementation and Migration Plan provides a schedule for implementation of the solution described by a Transition Architecture. The Implementation and Migration Plan includes timing, cost, resources, benefits, and milestones for the implementation.>>

# **Implementation and Migration Strategy**

## **Strategic Implementation Direction**

## **Implementation Sequencing Approach**

# **Interaction with Other Management Frameworks**

## **Aligning Architecture and Business Planning**

<<Approach to aligning architecture and business planning.>>

## **Integration of Architecture Efforts**

<<Approach to integration of architecture efforts.>>

## **Aligning Architecture and Portfolio/Project Management**

<<Approach to aligning architecture and portfolio/project management.>>

## **Aligning Architecture and Operations Management**

<<Approach to aligning architecture and operations management.>>

# **Project Charters**

## **Capabilities Delivered by Projects**

## **Included Work Packages**

## **Business Value**

## **Risk**

## **Issues**

## **Assumptions**

## **Dependencies**

# **Implementation Plan**

## **Phase and Workstream Breakdown**

<<Phase and workstream breakdown of implementation effort.>>

## **Allocation of Work Packages**

<<Allocation of work packages to phase and workstream.>>

## **Milestones and Timing**

## **Work Breakdown Structure**

## **Resource Requirements and Costs**